



Customer Care - center of Antwerp

For our client, an international company that is a global leader in the production and sales of fertilizers and chemical products, we are looking for a Customer Care for employment in their worldwide OPP (Potassium) department at their headquarters in Antwerp.

Why is this job for you?

- You will be given a challenging and varied position where you will be surrounded by great colleagues who attach great importance to teamwork and this at a pleasant working location.
- You will also end up within an internationally dynamic company, where professionalism and an informal working atmosphere go hand in hand.
- You can also count on a motivating remuneration package.

What are you going to do?

- Administrative processing and follow-up of OPP orders;
- Coordination of planning and forecast with the customers;
- Coordination and collaboration with other departments such as regulatory affairs, marketing, sales, operations/logistics, sales managers;
- Checking that goods are in stock and bagged;
- Preparation of loading order/picking list for transport;
- Communication with warehouse manager;
- Communication with transporters;
- Sending the necessary documents to the customer;
- Getting samples analysed;
- Following up of problems and complaints;
- Supporting in and managing cost calculations.

Who are we looking for?

Required knowledge and experience

- Knowledge : Bachelor International business, Logistics or similar by experience.
- Experience : at least 3 à 4 years in a similar position.

Technical competences

- Computer systems : Microsoft Office, good knowledge of Excel, knowledge of a ERP system is a plus.
- Languages / Level : Professional knowledge of Dutch and English is a must. Knowledge of other languages is a plus.

Skills and behavioral competencies

- Enthusiastic
- Proactive
- Hands-on
- Able to work independently but also a good teamplayer



Apply ?

This can easily be done by email on info@clearskyselection.be

For more information about this opportunity, you can always contact Koen Van Hoye - manager at Clear Sky Selection on telephone number 0499-593046 or through the above email address.